

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday, April 15, 2010

At 5:30 p.m.

Chairperson Bachman called the meeting to order at 5:55 p.m.

Board Members Present: Iris Bachman, Margi Herzog, Vicky Roy, Linda Kimura, Jerry Fox

Staff Members Present: Jane Steele, Julie Leber, Kim Cook, Peter Thomas

Absent: None

Visitors: None

CORRESPONDENCE: None

CONSENT MATTERS:

- a. March, 2010 Board Meeting Minutes
- b. March Claims Report
- c. March Budget Statements
- d. March Payroll Report
- e. March Revenue Report and Monthly County Pooled Investment Fund Report
- f. March Recreation Report
- g. Monthly Twin Rivers Unified School District Police Activity Report
- h. Proposed Summer Recreation Program

Motion No. 1: It was moved by Director Fox and seconded by Director Herzog to approve Consent Matters a - h.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

UNFINISHED BUSINESS: a. *Board Retreat Review*

Staff reported that the Board of Directors and District Administrator met on March 27th to review the district's Mission Statement, Goals and Objectives, the Master Plan, and 1999 Strategic Plan. The Board also met to discuss the succession plan for the District Administrator position. The meeting was facilitated by Cindra Smith.

Each Board member felt it was a very productive meeting and requested that the Mission Statement and Goals and Objectives be added to the May Agenda.

NEW BUSINESS: a. *Adopt Resolution No. 2010-05 Calling for General District Election*

Staff reported that there are two board positions up for election on the November 2, 2010 ballot. Directors Fox and Herzog's terms are ending. They have until August 6th to apply for re-election.

Projected cost of the election is:

- \$1,664 if the election is not held.
- \$7,529 if the election is held.

This is a reduction of \$1,249 from total cost for the last election.

Motion No. 2: It was moved by Director Fox and seconded by Director Kimura to adopt Resolution No.2010-05 Calling for General District Election.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

b. *Registration for Special Districts Legislative Days*

The Special Districts Legislative Days will be held May 11 & 12, 2010. The conference will be held at the Sheraton Grand Hotel from 8:30 am – 7:00 pm on Tuesday and 8:00 am – 11:30 am on Wednesday. Participants are expected to visit their legislators from 2:00 – 5:00 pm on Tuesday.

Featured speakers will discuss critical reform measures under consideration by initiative and by the legislature.

Interested Directors were requested to inform staff if they wish to register for this conference. Registration deadline is April 20th.

c. *Availability of Lot for Sale – Approve Negotiations to Purchase*

Staff reported that there is a 1.45 acre lot for sale behind 4245 Myrtle Avenue. The bank has repossessed the property and recently dropped the price from \$170,000 to \$145,000. The lot would be ideal for a corporation

NEW BUSINESS: cont.

c. Availability of Lot for Sale – Approve Negotiations to Purchase

yard and shop. Currently there is a 41'x61' concrete pad that could be used for a building pad.

The district has been looking for property for the corporation yard for a long time. They have outgrown the current shop and yard. Storage of supplies, vehicles, and equipment is difficult. There is concern that moving the yard off site could cause more break-in attempts because the shop and yard would not be "out in the open". Relocating the shop and yard would open up the park for expanded ball fields and other recreational features.

Motion No. 3: It was moved by Director Fox and seconded by Director Herzog to authorize the District Administrator to consult with an appraiser to look at the lot that is for sale and to also acquire information pertaining to the property located at 4245 Myrtle Avenue. And bring back information to the Board.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

d. Proposed 2010-11 Preliminary Budget – Information

Staff prepared and supplied the Board with a preliminary budget for the next fiscal year.

This budget will be reviewed again in May and a vote be taken at the June 2010 Regular Board Meeting.

PENDING AGENDA ITEMS:

- a. *I-Bank Funding*
- b. *Executive Search Committee*

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

Director Fox requested that an Executive Session be available at each meeting to discuss updates pertaining succession plan for the District Administrator.

ADJOURNMENT: The Chairperson adjourned the General Meeting at 6:50 p.m.

**The next regular meeting will be held at
4855 Hamilton Street, Sacramento, CA 95841
Thursday, May 27, 2010 at 5:30 p.m.**