

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday, May 27, 2010

At 5:30 p.m.

Chairperson Bachman called the meeting to order at 5:43 p.m.

Board Members Present: Iris Bachman, Margi Herzog, Linda Kimura, Jerry Fox, and Vicky Roy
(arrived at 6:10 p.m.)

Staff Members Present: Jane Steele, Julie Leber, Peter Thomas

Absent: Kim Cook

Visitors: Eric (John) Grafe, neighbor of Oakdale Park

Mr. Grafe asked if the soil the district is stock piling at Oakdale Park is from McClellan AFB, because if so, it might have plutonium. Ms. Steele said the soil did not come from McClellan AFB and that all soil is tested for chemicals before it can be deposited at Oakdale Park.

Ms. Grafe asked if the district was planning to put a water park at Oakdale Park. The board told him no. The district is not planning to build a water park.

CORRESPONDENCE: a. *Sacramento Area Creeks Council Thank You Letter.*

The Sacramento Area Creeks Council thanked the district for their participation in Creek Week.

CONSENT MATTERS:

- a. April 15, 2010 Board Meeting Minutes
- b. April Claims Report
- c. April Budget Statements
- d. April Payroll Report

CONSENT MATTERS: Con't.

- e. April Revenue Report and Monthly County Pooled Investment Fund Report
- f. April Recreation Report
- g. Monthly Twin Rivers Unified School District Police Activity Report
- h. April 28, 2010 Special Board Meeting Minutes
- i. Recreation Program Report

Motion No. 1: It was moved by Director Herzog and seconded by Director Fox to approve Consent Matters a - i.

Motion: Motion carried, 4 Ayes, 0 Noes, 1 Absent

UNFINISHED BUSINESS:

a. *Addendum to Consultant contract with SCI Consulting for Park Impact Fee Nexus Study.*

Staff reported that the SCI needs to prepare additional information in order to update construction costs in the Nexus Study and meet with participants to bring this matter to the Board of Supervisors for adoption. Their proposed fee is \$2,800.00.

Motion No. 2: It was moved by Director Fox and seconded by Director Herzog to Direct the District Administrator to sign the Addendum for additional services.

Motion: Motion carried, 4 Ayes, 0 Noes, 1 Absent

b. *2010/11 Preliminary Budget.*

The Board and staff discussed the preliminary budget. Staff will update the budget for the June meeting.

c. *Report on California Association of Recreation and Park Districts (CARPD) Conference.*

Director Kimura attended the conference. She reported that the conference was very valuable and that Directors should attend the conference. She reported on new grant funding opportunities. Director Kimura gave Director Herzog the Long Term Meritorious Award given by CARPD. She also showed the board the CAPRI Safety Award and the CARPD High Score Environmental Report Card Award.

Director Roy arrived at this point in the meeting.

NEW BUSINESS:

a. Requests for Proposals (RFP's) for Audit Services

Staff reported that there were two RFP's submitted. One from Larry Bain CPA had a three year cost of \$13,965. The other RFP was presented by Fechter & Company for a three year cost not to exceed \$14,763. Ms. Steele reported that both firms are well qualified and would do an excellent job.

Motion No. 3: It was moved by Director Fox and seconded by Director Kimura to hire Larry Bain CPA to perform financial audits for the fiscal years 2010, 2011, & 2012.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

b. Review and Revise Goals and Objectives.

The Board and staff reviewed the Goals and Objectives that were written March 4, 1998. They agreed that all of the goals and objectives were still current and appropriate. The Board added an objective that says:

“Board members shall participate in community organizations and attend training workshops.”

Director Kimura agreed to wordsmith the Goals and Objectives.

c. Review and Revise Mission Statement.

Chairperson Bachman had rewritten the Mission Statement. Everyone approved. The new Mission Statement is:

“It is the mission of the Arcade Creek Recreation and Park District to contribute to, enhance and enrich the environment of district residents by providing meaningful recreation opportunities, by acquiring, developing, maintaining and operating quality parks and recreation facilities and by preserving district natural resources.”

Motion No. 4: It was moved by Director Fox and seconded by Director Kimura to adopt the above Mission Statement.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

NEW BUSINESS: cont. d. *Save the American River Association (SARA) Request to Endorse Effort to Fund Sacramento County Parks.*

SARA is requesting district endorsement in their efforts to fund County Parks by any means available.

Motion No. 5: It was moved by Director Herzog and seconded by Director Kimura to send a letter to the Board of Supervisors endorsing SARA's recommendations.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

PENDING AGENDA ITEMS:

- a. *Review and Update Strategic Plan*
- b. *I-Bank Funding*

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

Staff was requested to place Board involvement in community organizations on the next meeting agenda.

The Chairperson adjourned the meeting at 7:05 p.m.

CLOSED SESSION: The Chairperson called the Closed Session to order at 7:06 p.m.

- a. *With respect to a closed session held pursuant to Section 54956.8: LOT PURCHASE - Update*

Motion No. 6: It was moved by Director Kimura and seconded to Director Fox to approve additional soil testing on the property.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

- b. *With respect to a closed session held pursuant to Section 54956.7: PUBLIC EMPLOYMENT - Title: District Administrator.*

The Chairperson adjourned the Closed Session at 7:18 p.m.

The Chairperson called the meeting back in Session at 7:19 p.m.

- a. *With respect to a closed session held pursuant to Section 54956.8: LOT PURCHASE - Update*

Motion No. 6: It was moved by Director Kimura and seconded to Director Fox to approve additional soil testing on the property.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

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CLOSED SESSION: b. *With respect to a closed session held pursuant to Section 54956.7:
PUBLIC EMPLOYMENT - Title: District Administrator.*
There was no action taken.

ADJOURNMENT: The Chairperson adjourned the General Meeting at 7:20 p.m.

**The next regular meeting will be held at
4855 Hamilton Street, Sacramento, CA 95841
Thursday, June 17, 2010 at 5:30 p.m.**