

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Tuesday, October 20, 2009

At 5:30 p.m.

Chairperson Bachman called the meeting to order at 5:35 p.m.

Board Members Present: Iris Bachman, Vicky Roy, Margi Herzog, and Jerry Fox
Linda Kimura arrived at 5:40 p.m.

Staff Members Present: Jane Steele, Julie Leber, Kim Cook, Peter Thomas

Absent: None

Visitors: Christopher Northart, Marty Rogers, Danielle Walters, Iain Fraser

CORRESPONDENCE: a. *Receive and File County of Sacramento's Amended Investment Policy for the Pooled Investment Fund*

The County Director of Finance is submitting the Amended Calendar Year 2009 Investment Policy for the Pooled Investment Fund.

The Board of Supervisors amended the policy to add the purchase of Registered Warrants issued by the State of California.

Motion No. 1: It was moved by Director Herzog and seconded by Director Fox to receive the report and direct staff to file said document.

Motion: Motion carried, 4 Ayes, 0 Noes, 1 Absent

CONSENT MATTERS:

- a. September 24, 2009 Board Meeting Minutes
- b. September Claims Report
- c. September Budget Statements
- d. September Payroll Report

CONSENT MATTERS: con't.

- e. September Revenue Report and Monthly County Pooled Investment Fund Report
- f. September Recreation Report
- g. Monthly Twin Rivers Unified School District Police Activity Report

Motion No. 2: It was moved by Director Herzog and seconded by Director Fox to approve Consent Matters a - g.

Motion: Motion carried, 4 Ayes, 0 Noes, 1 Absent

Director Kimura arrived at this point in the meeting.

UNFINISHED BUSINESS:

a. *Oakdale Park Community Center Building Improvements – Approve Enhancements.*

The district received notification that the remaining funds from the Urban Parks grant must be spent with project completion packages submitted by December 31, 2009. The remaining funds are \$90,771.00.

Staff has already ordered the park identification sign from Outdoor Creations. The cost is \$3,996.56 installed.

Staff's thoughts of additional projects that could be completed in this time frame include:

- Scoreboard sign
- Design/build a raised flower bed by the stage. This would include the demolition of concrete, installation of irrigation, installation of the concrete planter and planting
- Installation of an electrical outlet on the north and south sides of the community center
- Installation of a hose bib by the drinking fountains on the community center and by the stage flower bed
- Design/build a raised flower bed on the south side of the community center building

These improvements should cost less than the remaining funds available. Staff proposes to bid out design build for all of the projects with the exception of the scoreboard sign. If funds are still available, the district will purchase a small scoreboard and have it installed.

Staff reported that the Grant funds must legally be expended by June 30, 2010. The state wishes the final payment request by December 31 but agencies really have until March 31, 2010. The state parks grant chief says there is no guarantee of funding if payment requests are not received by the December deadline.

Motion No. 3: It was moved by Director Fox and seconded by Director Herzog to direct staff to bid the concrete, irrigation and electrical work to accomplish the projects outlined by Staff.

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

b. Oakdale Park Sports Fields Project

Staff requested to postpone this Agenda Item to the November meeting in hopes that the district will have received notice of whether the district was successful in the Stewardship Council grant. Staff still needs to complete projections for anticipated maintenance requirements and the cost of maintenance needed to operate lighted fields.

It was agreed to continue this Item to the November Board meeting.

c. Update on Survey Results

Staff had been asked to develop and distribute a Survey to the ACRPD constituency at the May 21, 2009 Board meeting. With input by the board, staff developed a survey that was included in the Fall/Winter Leisure Guide and also placed on the ACRPD web site.

As of October 9, 2009 the district received 13 surveys returned; 8 via mail, 5 via the internet. Staff tabulated the survey and enclosed it for review.

Upon review of the results, Chairperson Bachman requested that we keep the survey on the web site for an additional three months. The Board members commented that the results of the survey were very interesting.

Director Fox suggested a possible exit survey be given to registered students at the end of a class/course program.

d. California Association For Park and Recreation Indemnity (CAPRI) election results-Adopt Resolution No. 2009-07 Approving Appointment of Ms. Steele to represent the district on the CAPRI Board.

Staff reported that the district had been elected to represent the Middle One-Third sized districts on the Board of Directors of CAPRI. Pleasant Hill was elected to represent the Upper One-Third and Ranch Simi was elected to represent the Membership At-Large.

The district needs to adopt a resolution appointing a representative of the district to serve on the Board of Directors of CAPRI. The incumbent in the position, Ms Steele would like to be reappointed to serve.

Motion No. 4: It was moved by Director Fox and seconded by Director Kimura to adopt Resolution No. 2009-07 authorizing Ms Steele to represent the district on the Board of Directors of the California Association For Park and Recreation Indemnity (CAPRI).

Motion: Motion carried, 5 Ayes, 0 Noes, 0 Absent

e. Update on the Proposition 1A Borrowing of Local Property Taxes – Securitization Program

Staff reported the Budget cleanup legislation (SB 67) passed the legislature and the Governor signed the legislation. The documents must be submitted by November 4, 2009.

NEW BUSINESS:

a. Facility Use – California Rush Soccer

Staff reviewed the use and history of the fields at the Hamilton Street Park. California Rush Soccer began using the fields in September 1996. They installed goals and have helped maintain the fields since that date. The club agreed to use the fields on Monday through Friday nights for practice from August to Thanksgiving with games on Saturdays. California Rush Soccer's use has grown to year-around play. The club wishes to use the fields every day, including Sundays. The district rents the fields to an adult soccer league on Sundays. The league pays \$100 each Sunday to play.

On September 2, 2009, a meeting was held at the ACRPD office. In attendance were:

- Iain Fraser, President/Technical Director – California Rush Soccer,
- Danielle Walters, Vice President/Director of Operations – California Rush Soccer
- Julie L. Leber – Community Resource Director –ACRPD
- Peter Thomas – Parks Supervisor - ACRPD

At that meeting the following items were discussed:

- Relationship between agencies
- Fees
- Field Maintenance
- Schedule
- Insurance
- Grants

The meeting was ended with California Rush Soccer stating that they would be having a board meeting the following Monday and would get back to Staff regarding their boards comments.

In the meantime, Rush soccer games and practices were being conducted at Hamilton St. Park without a facility reservation, proper insurance or fees. Practices, including games, are being conducted on the large field which staff was informed was not at the standard required.

It is staffs' opinion that the contract which currently exists between the District and California Rush Soccer is not in the District's best interest and should be reviewed. Upon review, the contract can continue, be adjusted or discontinued entirely.

Danielle Walters, Vice President of California Rush Soccer spoke to the board and discussed the concerns that California Rush Soccer has with the proposed fees. She presented an accounting of money spent by the California Rush Soccer Organization on the field and commented that many of the members had personally worked on the fields. Iain Frasier, Technical Director and President of California Rush Soccer arrived at the meeting late and was available for questions.

Christopher Northart, a Rush Soccer parent and Marty Rogers, a neighbor expressed their support of ACPRD continuing the current relationship with Rush Soccer without a change in the current MOU.

The board asked some questions of staff and requested clarification of comments made by staff and representatives of Rush Soccer.

Motion No. 5: It was moved by Director Fox and seconded by Director Herzog to direct staff to review the Memorandum of Understanding (MOU) with Rush Soccer and try to negotiate a new MOU for use of the district's fields with the understanding that an organization cannot dominate district facilities. The Board further directed staff to determine appropriate fees for use of the district facilities

Motion: Motion Carried, 5 Ayes, 0 Noes, 0 Absent

b. Statewide Park Development and Community Revitalization Program of 2008-Grant Funding Opportunity

This competitive grant program is for creation of new parks and new recreation opportunities in proximity to the most critically underserved communities. The creation of new parks in low income neighborhoods would be given priority. This grant is available for two years.

Eligible projects include acquisition and development of a new park, development of either a new park or a new recreational experience in an existing park. The grant would pay 100% of the project cost including pre-construction costs (maximum of 25%). The minimum grant request is \$100,000 while the maximum grant amount is \$5,000,000.

The district is required to hold neighborhood meetings to determine park development and acquisition projects. The strongest park candidates are Hamilton Street Park and Oakdale Park. The district can apply for improvements for one park this year and the other park next year.

Applications are due March 1, 2010

Motion No. 6: It was moved by Director Fox and seconded by Director Herzog to direct staff to hold meetings in the Hamilton Street Park and Oakdale Park neighborhoods in order to solicit resident consensus on proposed park improvements. Bring the results back to the Board for discussion and direction.

Motion: Motion Carried, 5 Ayes, 0 Noes, 0 Absent

c. New Insurance Coverage Provided by California Association For Park and Recreation Indemnity

Effective September 1, 2009, CAPRI obtained "Crime Coverage" that protects member districts from the loss of money and securities as a result of employee dishonesty, embezzlement, forgery and other criminal acts. An identity Fraud Expense Master Policy was purchased by CAPRI to provide member district full-time employees with identity fraud coverage retroactive to September 1, 2009.

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

1. Chairperson Bachman requested that an update be provided at the next board meeting regarding the "Statewide Park Development and Community Revitalization Program of 2008-Grant Funding Opportunity"

ADJOURNMENT: The Chairperson adjourned the General Meeting at 7:20 pm.

**The next regular meeting will be held at
4855 Hamilton Street, Sacramento, CA 95841
Thursday, November 19, 2009 at 5:30 p.m.**